

GOVERNMENT OF THE DISTRICT OF COLUMBIA

ADMINISTRATIVE ISSUANCE SYSTEM

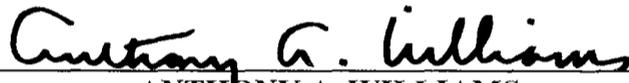
Mayor's Order 2003-109
August 5, 2003

SUBJECT: Appointment – Secretary of the District of Columbia

ORIGINATING AGENCY: Office of the Mayor

By virtue of the authority vested in me as Mayor of the District of Columbia pursuant to section 422(2) of the District of Columbia Home Rule Act, as amended, 87 Stat. 790, Pub. L. No. 93-198, D.C. Official Code § 1-204.22 (2) (2001), and in accordance with section 2 of the Confirmation Act of 1978, effective March 3, 1979 (D.C. Law 2-142; D.C. Official Code § 1-523.01), and Resolution of the Council of the District of Columbia 15-144, dated July 8, 2003, it is hereby **ORDERED** that:

1. **SHERRYL HOBBS NEWMAN** is appointed Secretary of the District of Columbia, and she shall serve in that capacity at the pleasure of the Mayor.
2. This order supersedes Mayor's Order 2003-54, dated May 2, 2003.
3. **EFFECTIVE DATE:** This Order is effective *nunc pro tunc* to July 8, 2003.

ANTHONY A. WILLIAMS
MAYOR

ATTEST:

SHERRYL HOBBS NEWMAN
ACTING SECRETARY OF THE DISTRICT OF COLUMBIA

GOVERNMENT OF THE DISTRICT OF COLUMBIA

ADMINISTRATIVE ISSUANCE SYSTEM

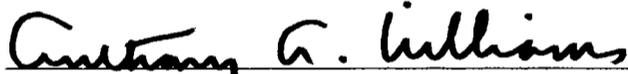
Mayor's Order 2003-110
August 8, 2003

SUBJECT: Appointment – Director, Department of Motor Vehicles

ORIGINATING AGENCY: Office of the Mayor

By virtue of the authority vested in me as Mayor of the District of Columbia pursuant to section 422(2) of the District of Columbia Home Rule Act, as amended, 87 Stat. 790, Pub. L. No. 93-198, D.C. Official Code § 1-204.22 (2) (2001), and in accordance with section 2 of the Confirmation Act of 1978, effective March 3, 1979 (D.C. Law 2-142; D.C. Official Code § 1-523.01), and Resolution of the Council of the District of Columbia 15-147, dated July 8, 2003, it is hereby **ORDERED** that:

1. ANNE C. WITT is appointed Director of the District of Columbia Department of Motor Vehicles, and she shall serve in that capacity at the pleasure of the Mayor.
2. This order supersedes Mayor's Order 2003-58, dated May 16, 2003.
3. EFFECTIVE DATE: This Order is effective *nunc pro tunc* to July 8, 2003.

ANTHONY A. WILLIAMS
MAYOR

ATTEST:

SHERRYL HOBBS NEWMAN
SECRETARY OF THE DISTRICT OF COLUMBIA

GOVERNMENT OF THE DISTRICT OF COLUMBIA

ADMINISTRATIVE ISSUANCE SYSTEM

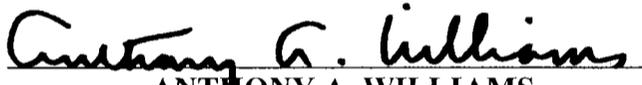
Mayor's Order 2003-111
August 8, 2003

SUBJECT: Appointment – Corporation Counsel of the District of Columbia

ORIGINATING AGENCY: Office of the Mayor

By virtue of the authority vested in me as Mayor of the District of Columbia pursuant to section 422(2) of the District of Columbia Home Rule Act, as amended, 87 Stat. 790, Pub. L. No. 93-198, D.C. Official Code § 1-204.22 (2) (2001), and in accordance with section 2 of the Confirmation Act of 1978, effective March 3, 1979 (D.C. Law 2-142; D.C. Official Code § 1-523.01), and Resolution of the Council of the District of Columbia 15-216, dated July 14, 2003, it is hereby **ORDERED** that:

1. **ROBERT J. SPAGNOLETTI** is appointed Corporation Counsel of the District of Columbia, and he shall serve in that capacity at the pleasure of the Mayor.
2. This order supersedes Mayor's Order 2003-74, dated June 12, 2003.
3. **EFFECTIVE DATE:** This Order is effective *nunc pro tunc* to July 14, 2003.


ANTHONY A. WILLIAMS
MAYOR

ATTEST: 
SHERRY HOBBS NEWMAN
SECRETARY OF THE DISTRICT OF COLUMBIA

GOVERNMENT OF THE DISTRICT OF COLUMBIA

ADMINISTRATIVE ISSUANCE SYSTEM

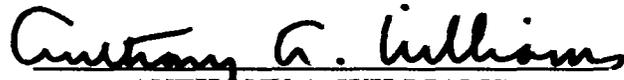
Mayor's Order 2003-112
August 11, 2003

SUBJECT: Appointment - Advisory Board on Veterans Affairs for the District of Columbia

ORIGINATING AGENCY: Office of the Mayor

By virtue of the authority vested in me as Mayor of the District of Columbia by section 422(2) of the District of Columbia Home Rule Act, as amended, 87 Stat. 790, Pub. L. No. 93-198, D.C. Official Code § 1-204.22(2) (2001), and in accordance with Mayor's Order 2001-92, dated June 22, 2001, as amended, it is hereby **ORDERED** that:

1. **KESSELA E. BROWN** is appointed as a member of the Advisory Board on Veterans Affairs for the District of Columbia and shall serve at the pleasure of the Mayor.
2. **EFFECTIVE DATE:** This Order shall become effective immediately.


ANTHONY A. WILLIAMS
MAYOR

ATTEST: 
SHERRYL HOBBS NEWMAN
SECRETARY OF THE DISTRICT OF COLUMBIA

GOVERNMENT OF THE DISTRICT OF COLUMBIA

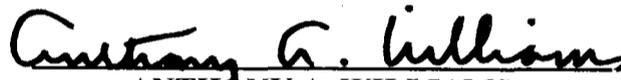
ADMINISTRATIVE ISSUANCE SYSTEM

Mayor's Order 2003-113
August 11, 2003SUBJECT: Appointment -- District of Columbia Sports and Entertainment Commission
Board of Directors

ORIGINATING AGENCY: Office of the Mayor

By virtue of the authority vested in me as Mayor of the District of Columbia by section 422(2) of the District of Columbia Home Rule Act, as amended, 87 Stat. 790, Pub. L. No. 93-198, D.C. Official Code § 1-204.22(2) (2001), and pursuant to section 5 of the Omnibus Sports Consolidation Act of 1994, effective August 23, 1994 (D.C. Law 10-152; D.C. Official Code § 3-1404), it is hereby **ORDERED** that:

1. **JOHN J. MAHONEY** is appointed Interim Chairperson of the District of Columbia Sports and Entertainment Commission Board of Directors and shall serve in that capacity at the pleasure of the Mayor.
2. **EFFECTIVE DATE:** This Order shall become effective *nunc pro tunc* to August 1, 2003.


ANTHONY A. WILLIAMS
MAYOR

ATTEST: 
SHERRYL HOBBS NEWMAN
SECRETARY OF THE DISTRICT OF COLUMBIA

GOVERNMENT OF THE DISTRICT OF COLUMBIA

ADMINISTRATIVE ISSUANCE SYSTEM

Mayor's Order 2003-114
August 11, 2003**SUBJECT:** Establishment – Mayor's Advisory Commission on African
Community Affairs**ORIGINATING AGENCY:** Office of the Mayor

By virtue of the authority vested in me as Mayor of the District of Columbia by section 422(2) of the District of Columbia Home Rule Act, as amended, Pub. L. No. 93-198, 87 Stat. 790, D.C. Official Code §1-204.22(2) (2001), it is hereby **ORDERED** that:

I. ESTABLISHMENT

There is hereby established in the Executive Branch of the Government of the District of Columbia the Mayor's Advisory Commission on African Community Affairs (hereinafter referred to as the "Commission").

II. PURPOSE

The Commission shall advise the Mayor on issues, matters, concerns, methods, and views that are designed to strengthen and enhance the educational, social, cultural, and economic life of the District by building and fostering enhanced relationships between the District of Columbia and nations on the continent of Africa, including communities of individuals from nations in Africa resident in the District of Columbia.

III. FUNCTIONS

The functions of the Commission shall include:

- a. Advising on means to encourage enhanced communication between the District government and members of African communities resident in the District of Columbia.
- b. Making recommendations to promote greater collaboration in cultural and artistic exchange between the District and nations in Africa.

- c. Advising on approaches to developing, stimulating, enhancing, or expanding, international business and trade development partnerships between the business and investment communities in the District and nations in Africa.
- d. Making recommendations on approaches to promote educational exchange between public educational institutions in the District and nations in Africa.
- e. Advising on methods to enhance the relationships and collaboration between the District government and the diplomatic community representing nations in Africa.
- f. Making recommendations to enhance the government-to-government collaboration and exchange on local and state government programs.
- g. Advising on means to develop and encourage health and environmental awareness issues and information exchange.
- h. Making recommendations on the promotion of tourism between the District and nations in Africa.
- i. Serving as an advocate for members of African communities resident in the District of Columbia by providing review and comment on proposed District laws, regulations and policies that may affect the African community resident in the District of Columbia.
- i. Collaborating with other organizations concerned with various communities from African nations resident in the District of Columbia.
- j. Soliciting funds and holding fundraisers in accordance with applicable District laws and regulations.
- k. Preparing a biennial report for submission to the Mayor on the recommendations of the Commission and a report on its activities.
- l. In fulfilling its functions, the Commission may prepare and issue written reports, videos, or make use of a mix of seminars, symposia, public hearings, teach-ins, public lectures, educational forums, exhibitions, fairs, and cultural and social events.
- m. Undertaking other duties as assigned by the Mayor, or his designee.

IV. COMPOSITION

- a. The Commission shall be comprised of fifteen (15) voting members, appointed by the Mayor.
- b. The voting members appointed to the Commission shall include representation from the following communities:
 1. Diplomatic;
 2. Not-for-profit institutions and organizations;
 3. Business and economic development;
 4. Professional;
 5. Educational;
 6. Religious;
 7. Cultural; and
 8. the general public.
- c. Members of the Commission shall be residents of the District, or shall have some resident business, educational, social, diplomatic, or cultural nexus to the District.
- d. Non-District residents shall not constitute more than nine (9) members of the Commission.
- e. Members of the Commission shall have knowledge and expertise in the issues, cultures, people, educational systems, governmental systems and structures, economic and business systems, or social systems of nations in Africa.
- f. Members of the Commission shall be representative from as many nations in Africa as possible, but shall be especially representative of nations in Africa having communities resident in the District of Columbia.
- g. The members of the Commission shall also represent the major geographic areas of Africa: North, South, East, West and Central.

- h. No more than two (2) members with birth, origin, cultural, or Diaspora, relationship to one particular nation in Africa shall serve as members of the Commission at the same time.
- i. The Secretary of the District of Columbia, or designee, shall serve as the ex officio, non-voting designee of the Mayor on the Commission.

V. TERMS

- a. The Mayor shall appoint members to terms of three (3) years.
- b. Except that, of the first fifteen (15) voting members appointed, eight (8) shall be appointed to three (3) year terms, seven (7) shall be appointed to two (2) year terms.
- c. The date that the first members are installed, or sworn-in, shall become the anniversary date for all subsequent appointments.
- d. The Chairperson may excuse a member for a meeting for an emergency reason. The Mayor may remove any member who fails to attend two (2) unexcused, consecutive meetings.
- e. Any member who fails to attend three (3) consecutive, unexcused, meetings shall be deemed to be removed from the Commission, and a vacancy created.
- f. The Mayor shall appoint members to fill vacancies in an unexpired term only for the remainder of the unexpired time of the term.
- g. A member shall serve for no more than two (2) consecutive terms.
- h. Members may serve beyond the end of their terms until reappointed, or replaced, by the Mayor.

VI. COMPENSATION

Members of the Commission shall serve without compensation, except that a member may be reimbursed for expenses incurred in the authorized execution of official Commission duties, if approved in advance by the Office of Secretary of the District of Columbia.

VII. ORGANIZATION

- a. The Mayor shall appoint a Chairperson and a Vice-Chairperson from among the appointed voting members of the Commission. The Chairperson and Vice-Chairperson shall serve in those capacities at the pleasure of the Mayor.
- b. The Commission may elect such other officers as may be required, its members deem appropriate.
- c. The Commission shall convene at least two (2) meetings, or sponsor two (2) events, each year.
- d. The Commission may establish subcommittees as needed. Subcommittees may include persons who are not members of the full Commission, provided that each subcommittee is chaired by a Commission member.
- e. The Commission may establish its own by-laws and rules of procedure, subject to the approval of the Mayor, or his designee.
- f. There shall be no voting by proxy.

VIII. ADMINISTRATION

- a. The Office of the Secretary of the District of Columbia shall provide administrative and technical support, subject to approval by the Secretary, to the Commission.
- b. The Commission may utilize District public space with charge to sponsor, or hold, meetings and events pre-approved by the Commission in accordance with District law and regulations.

IX. SUNSET

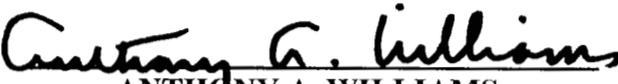
The Commission shall sunset on June 30, 2008.

X. RECISSIONS

Mayor's Order 95-116, dated September 12, 1995, and Mayor's Order 98-75, dated May 13, 1998, are rescinded in their entirety.

XI. EFFECTIVE DATE

This Order shall become effective immediately.


ANTHONY A. WILLIAMS
MAYOR

ATTEST: 
SHERRYL HOBBS NEWMAN
SECRETARY OF THE DISTRICT OF COLUMBIA

GOVERNMENT OF THE DISTRICT OF COLUMBIA

ADMINISTRATIVE ISSUANCE SYSTEM

Mayor's Order 2003-115

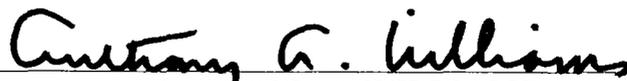
August 11, 2003

SUBJECT: Appointment – Acting Executive Director, Office of Cable Television and Telecommunications

ORIGINATING AGENCY: Office of the Mayor

By virtue of the authority vested in me as Mayor of the District of Columbia by Section 422(2) of the District of Columbia Home Rule Act, as amended, 87 Stat. 790, Pub. L. 93-198, D.C. Official Code § 1-204.22(2), it is hereby **ORDERED** that:

1. **JAMES D. BROWN, JR.** is appointed Acting Executive Director of the Office of Cable Television and Telecommunications and shall serve in that capacity at the pleasure of the Mayor.
2. This order supercedes Mayor's Order 99-93, dated June 17, 1999.
3. **EFFECTIVE DATE:** This Order is effective *nunc pro tunc* to July 6, 2003.



ANTHONY A. WILLIAMS
MAYOR

ATTEST:



SHERRYL HOBBS NEWMAN
SECRETARY OF THE DISTRICT OF COLUMBIA

GOVERNMENT OF THE DISTRICT OF COLUMBIA

ADMINISTRATIVE ISSUANCE SYSTEM

Mayor's Order 2003-116
August 13, 2003

SUBJECT: Establishment – District of Columbia Emergency Health and
Medical Services Advisory Committee

ORIGINATING AGENCY: Office of the Mayor

By virtue of the authority vested in me as Mayor of the District of Columbia by section 422(2) of the District of Columbia Home Rule Act, as amended, 87 Stat. 790, Pub. L. No. 93-198, D.C. Official Code §1-204.22(2) (2001), it is hereby **ORDERED** that:

I. ESTABLISHMENT

There is hereby established in the Executive Branch of the Government of the District of Columbia an Emergency Health and Medical Services Advisory Committee (hereinafter referred to as the "Committee").

II. PURPOSE

The Committee shall advise and make recommendations to the Mayor; the Chief, Fire and Emergency Medical Services Department; the Director, Department of Health; the Director, Department of Mental Health; the Director, Emergency Management Agency, on issues relative to emergency medical services in the District of Columbia.

III. FUNCTIONS

The Committee shall:

- a. Review, discuss, and advise on the "*best practices*" in emergency medical services across the United States to assist in establishing performance goals for emergency medical services in the District.
- b. Recommend standards, or revisions to existing standards, to be applied to the delivery of emergency medical services in accordance with the appropriate District, and Federal statutes, rules, regulations, or inter-jurisdictional agreements.
- c. Advise on the development of a program of public information and education in respect to emergency medical services.

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- d. Advise on the development of, or revisions to, an emergency medical data collection system for the District, and on the categorization of emergency facilities and services.
- e. Advise on the coordination of District emergency medical services with those emergency medical service activities and projects coordinated through the Metropolitan Washington Council of Governments (COG).
- f. Provide comments every other year on the operations of emergency medical services in the District every other year.
- g. Undertake other duties as assigned by the Mayor, or his designee.

IV. COMPOSITION

- a. The Committee shall consist of twenty-one (21) members appointed by the Mayor, sixteen (16) who shall be voting members, and five (5) who shall be non-voting, *ex officio* members.
- b. The voting members appointed to the Committee shall be the following representatives:
 - 1. Two (2) representing hospitals, including trauma centers, located in the District.
 - 2. One (1) representing professional medical organizations concerned with emergency medical services.
 - 3. One (1) representing professional health organizations, or institutions concerned with emergency health services.
 - 4. Three (3) representing union or labor organizations representing emergency medical services personnel.
 - 5. One (1) representing commercial ambulance services.
 - 6. Eight (8) individuals representing community and public members, including representatives from the Senior and Elder community; persons with disabilities; the other than English-speaking community; the Latino community; the Asian and Pacific Islander community; or, the Gay, Lesbian, Bisexual and Transgendered (GLBT) community.
- c. The *ex officio* members shall be appointed as follows:

1. The Director, Department of Health, or designee;
2. The Director, Fire and Emergency Medical Services Department, or designee;
3. The Director, Department of Mental Health, or designee;
4. The Director, Emergency Management Agency, or designee; and
5. The Executive Office of the Mayor, or designee.

V. TERMS

- a. The Mayor shall appoint members to terms of three (3) years.
- b. Except that, of the first sixteen (16) voting members appointed, six (6) shall be appointed to three (3) year terms, five (5) shall be appointed to two (2) year terms, and five (5) shall be appointed to a one (1) year term.
- c. The *ex officio* members of the Committee shall serve at the pleasure of the Mayor.
- d. The Chairperson may excuse a member from a meeting for an emergency reason. The Mayor may remove any member who fails to attend two (2) unexcused, consecutive meetings.
- e. Any member who fails to attend three (3) consecutive meetings shall be deemed to be removed from the Committee, and a vacancy created.
- f. The Mayor shall appoint members to fill vacancies in an unexpired term only for the remainder of the unexpired time of the term.
- g. A member may serve beyond the end of their terms until reappointed, or replaced, by the Mayor.

VI. COMPENSATION

Members of the Committee shall serve without compensation, except that a member may be reimbursed for expenses incurred in the authorized execution of official Committee duties, if approved in advance by the Administrator, Emergency Health and Medical Services Administration, Department of Health.

VII. ORGANIZATION

- a. The Mayor shall appoint a Chairperson from among the appointed members of the Committee. The Chairperson shall serve in that capacity at the pleasure of the Mayor.
- b. The Committee may establish subcommittees as needed. Subcommittees may include persons who are not members of the full Committee, provided that each subcommittee is chaired by a Committee member.
- c. The Committee may establish its own bylaws and rules of procedure, subject to the approval of the Mayor, or his designee.

VIII. ADMINISTRATION

The Administrator, Emergency Health and Medical Services Administration, Department of Health, shall provide administrative and staff support to the Committee, and shall serve as Secretary of the Committee.

IX. SUNSET

The Committee shall sunset on May 31, 2008.

X. RESCISSION

Mayor's Order 87-134, dated June 8, 1987, is rescinded in its entirety.

XI. EFFECTIVE DATE

This Order shall become effective immediately.


ANTHONY A. WILLIAMS
MAYOR

ATTEST: 
SHERRYL HOBBS NEWMAN
SECRETARY OF THE DISTRICT OF COLUMBIA

GOVERNMENT OF THE DISTRICT OF COLUMBIA

ADMINISTRATIVE ISSUANCE SYSTEM

Mayor's Order 2003-117
August 13, 2003

SUBJECT: Establishment – Mayor's Advisory Commission on Caribbean Community Affairs

ORIGINATING AGENCY: Office of the Mayor

By virtue of the authority vested in me as Mayor of the District of Columbia by section 422(2) of the District of Columbia Home Rule Act, as amended, 87 Stat. 790, Pub. L. No. 93-198, D.C. Official Code §1-204.22(2) (2001), it is hereby **ORDERED** that:

I. ESTABLISHMENT

There is hereby established in the Executive Branch of the Government of the District of Columbia, the Mayor's Advisory Commission on Caribbean Community Affairs (hereinafter referred to as the "Commission").

II. PURPOSE

The Commission shall advise the Mayor on issues, matters, concerns, methods, and views, that are designed to strengthen and enhance the educational, social, cultural, and economic life of the District by building and fostering enhanced relationships between the District of Columbia and nations of the Caribbean, including communities of individuals from nations in the Caribbean resident in the District of Columbia.

III. FUNCTIONS

The functions of the Commission shall include:

- a. Advising on means to encourage enhanced communication between the District government and members of Caribbean communities resident in the District of Columbia.
- b. Making recommendations to promote greater collaboration in cultural and artistic exchange between the District and nations in the Caribbean.
- c. Advising on approaches to developing, stimulating, enhancing, or expanding, international business and trade development partnerships between the business and investment communities in the District and nations in the Caribbean.

J-3147-75

- d. Making recommendations on approaches to promote educational exchange between public educational institutions in the District and nations in the Caribbean.
- e. Advising on methods to enhance the relationships and collaboration between the District government and the diplomatic community representing nations in the Caribbean.
- f. Making recommendations to enhance the government-to-government collaboration and exchange on local and state government programs.
- g. Advising on means to develop and encourage health and environmental awareness issues and information exchange.
- h. Making recommendations on the promotion of tourism between the District and nations in the Caribbean.
- i. Serving as an advocate for members of Caribbean communities resident in the District of Columbia by providing review and comment on proposed District laws, regulations and policies that may affect the Caribbean community resident in the District of Columbia.
- j. Collaborating with other organizations concerned with the Caribbean community resident in the District of Columbia.
- k. Soliciting funds and holding fundraisers in accordance with applicable District laws and regulations.
- l. Preparing a biennial report for submission to the Mayor on the recommendations of the Commission and a report on its activities.
- m. In fulfilling its functions, the Commission may prepare and issue written reports, videos, or make use of a mix of seminars, symposia, public hearings, teach-ins, public lectures, educational forums, exhibitions, fairs, and cultural and social events.
- n. Undertaking other duties as assigned by the Mayor, or his designee.

IV. COMPOSITION

- a. The Commission shall be comprised of fifteen (15) voting members, appointed by the Mayor.

- b. The voting members appointed to the Commission shall include representation from the following communities:
1. Business, labor and economic development;
 2. Professional;
 3. Educational;
 4. Diplomatic;
 5. Cultural;
 6. Religious;
 7. Non-for-profit institutions and organizations;
 8. Other than English-speaking; and
 9. the general public.
- c. Members of the Commission shall be residents of the District, or shall have some resident business, educational, social, diplomatic, or cultural nexus to the District.
- d. Non-District residents shall not constitute more than six (6) members of the Commission.
- e. Members of the Commission shall have knowledge and expertise in the issues, cultures, people, educational systems, governmental systems and structures, economic and business systems, or social systems of nations in the Caribbean.
- f. Members of the Commission shall be representative of as many nations located in the Caribbean as possible, but shall be especially representative of nations in the Caribbean having communities resident in the District of Columbia.
- g. No more than two (2) members with birth, origin, cultural, or Diaspora, relationship to one particular nation in the Caribbean shall serve as members of the Commission at the same time.

h. For the purposes of composition of the Commission and this Mayor's Order, the term "nation in the Caribbean" shall include the following nations, areas, territories, departments, or dependencies:

1. Anguilla;
2. Antigua and Barbuda;
3. Aruba;
4. The Bahamas;
5. Barbados;
6. Belize;
7. British Virgin Islands;
8. Cayman Islands;
9. Cuba;
10. Dominica;
11. Dominican Republic;
12. Grenada;
13. Guadeloupe;
14. Guyana;
15. Haiti;
16. Jamaica;
17. Martinique;
18. Montserrat;
19. Netherlands Antilles;
20. Puerto Rico;
21. St. Kitts and Nevis;

- 22. St. Lucia;
- 23. St. Vincent and the Grenadines;
- 24. Suriname;
- 25. Trinidad and Tobago;
- 26. Turks and Caicos; and
- 27. United States Virgin Islands

- i. The Secretary of the District of Columbia, or designee, shall serve as the ex officio, non-voting designee of the Mayor on the Commission.

V. **TERMS**

- a. The Mayor shall appoint members to terms of three (3) years.
- b. Except that, of the first nine (9) voting members appointed, five (5) shall be appointed to three (3) year terms, and four (4) shall be appointed to two (2) year terms.
- c. The date that the first members are installed, or sworn-in, shall become the anniversary date for all subsequent appointments.
- d. The Chairperson may excuse a member for a meeting for an emergency reason. The Mayor may remove any member who fails to attend two (2) unexcused, consecutive meetings.
- e. Any member who fails to attend three (3) consecutive, unexcused, meetings shall be deemed to be removed from the Commission, and a vacancy created.
- f. The Mayor shall appoint members to fill vacancies in an unexpired term only for the remainder of the unexpired time of the term.
- g. A member shall serve for no more than two (2) consecutive terms.
- h. Members may serve beyond the end of their terms until reappointed, or replaced, by the Mayor.

VI. COMPENSATION

Members of the Commission shall serve without compensation, except that a member may be reimbursed for expenses incurred in the authorized execution of official Commission duties, if approved in advance by the Office of Secretary of the District of Columbia.

VII. ORGANIZATION

- a. The Mayor shall appoint a Chairperson and a Vice-Chairperson from among the appointed voting members of the Commission. The Chairperson and Vice-Chairperson shall serve in those capacities at the pleasure of the Mayor.
- b. The Commission may elect such other officers as may be required, its members deem appropriate.
- c. The Commission shall convene at least two (2) meetings, or sponsor two (2) events, each year.
- d. The Commission may establish subcommittees as needed. Subcommittees may include persons who are not members of the full Commission, provided that each subcommittee is chaired by a Commission member.
- e. The Commission may establish its own by-laws and rules of procedure, subject to the approval of the Mayor, or his designee.
- f. There shall be no voting by proxy.

VIII. ADMINISTRATION

- a. The Office of the Secretary of the District of Columbia shall provide administrative and technical support subject to approval by the Secretary to the Commission.
- b. The Commission may utilize District public space with charge to sponsor, or hold, meetings and events pre-approved by the Commission in accordance with District law and regulations.

IX. SUNSET

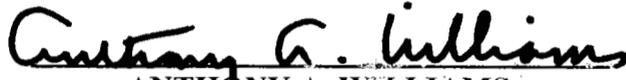
The Commission shall sunset on June 30, 2008.

X. RECISSIONS

Mayor's Order 95-116, dated September 12, 1995, and Mayor's Order 98-75, dated May 13, 1998, are rescinded in their entirety.

XI. EFFECTIVE DATE

This Order shall become effective immediately.



ANTHONY A. WILLIAMS
MAYOR

ATTEST:



SHERRYL HOBBS NEWMAN
SECRETARY OF THE DISTRICT OF COLUMBIA

GOVERNMENT OF THE DISTRICT OF COLUMBIA

ADMINISTRATIVE ISSUANCE SYSTEM

Mayor's Order 2003-118
August 13, 2003

SUBJECT: Designation of Special Event Area

ORIGINATING AGENCY: Office of the Mayor

By virtue of the authority vested in me as Mayor of the District of Columbia by section 422(11) of the District of Columbia Home Rule Act of 1973, as amended, 87 Stat. 790, Pub. L. No. 93-198, D.C. Official Code § 1-204.22(11), and pursuant to 19 DCMR § 1301.8 (June 2001), it is hereby **ORDERED** that:

1. Commencing Saturday, August 23, 2003 through Sunday, August 24, 2003, from 6:00 a.m. until 10:00 p.m., "E" street and Pennsylvania Avenue, N.W., between 13th and 14th streets, adjacent to Freedom Plaza, are hereby designated as special event areas to be used as a vending marketplace and cultural festival site.
2. The Royal Thai Embassy is authorized to operate the aforesaid cultural event and vending marketplace in the designated special event area at the times specified herein.
3. **EFFECTIVE DATE:** This Order shall become effective immediately.


ANTHONY A. WILLIAMS
MAYOR

ATTEST:


SHERYL HOBBS NEWMAN
SECRETARY OF THE DISTRICT OF COLUMBIA

GOVERNMENT OF THE DISTRICT OF COLUMBIA

ADMINISTRATIVE ISSUANCE SYSTEM

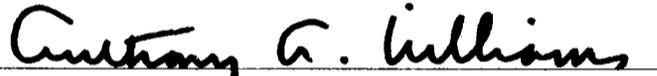
Mayor's Order 2003-119
August 13, 2003

SUBJECT: Appointment – Interim Director, Office of Property Management

ORIGINATING AGENCY: Office of the Mayor

By virtue of the authority vested in me as Mayor of the District of Columbia by section 422(2) of the District of Columbia Home Rule Act, as amended, 87 Stat. 790, Pub. L. No. 93-198, D.C. Official Code § 1-204.22(2) (2001), it is hereby **ORDERED** that:

1. **MARCELINE ALEXANDER** is appointed Interim Director of the Office of Property Management, and she shall serve in that capacity at the pleasure of the Mayor.
2. **EFFECTIVE DATE:** This Order is effective *nunc pro tunc* to June 27, 2003.


ANTHONY A. WILLIAMS
MAYOR

ATTEST:


SHERRIL HOBBS NEWMAN
SECRETARY OF THE DISTRICT OF COLUMBIA

GOVERNMENT OF THE DISTRICT OF COLUMBIA

ADMINISTRATIVE ISSUANCE SYSTEM

Mayor's Order 2003-120
August 15, 2003

SUBJECT: Designation of Office of Planning --- Review and Assessment Role
in the Fiscal Year Capital Improvement Plan Budgeting Process

ORIGINATING AGENCY: Office of the Mayor

By virtue of the authority vested in me as Mayor of the District of Columbia by section 422(11) of the District of Columbia Home Rule Act, as amended, 87 Stat. 790, Pub. L. No. 93-198, D.C. Official Code § 1-204.22(11), and by D.C. Official Code §§ 1-204.44(2) and 1-204.23(a), it is hereby **ORDERED** that:

I. DESIGNATION

The Office of Planning is hereby designated as the Technical Advisor responsible for reviewing and providing recommendations for prioritizing the Capital Improvement Plan (CIP) proposals submitted by District government agencies subordinate to Mayor, who now, or in the future, are required to submit their proposed public facilities for review by the Office of Budget and Planning (OBP). Pursuant to sections 444(2) and 423(a) of the District of Columbia Home Rule Act, the Mayor, as the chief planning agency for the District, is to provide analysis of the CIP, including its relationships to other programs, proposals, or elements. In order to assist the Mayor in carrying out this Charter responsibility, the Office of Planning is authorized and empowered to provide this analysis of all CIP proposals in the context of the Comprehensive Plan and other District-wide planning objectives to the Budget Review Team. The Budget Review Team is comprised of high-level decision makers that develop a preliminary budget proposal for Mayoral review and decision-making, including, but not limited to, the City Administrator, the Mayor's Chief of Staff, the Chief Financial Officer and the Deputy Mayors.

II. PURPOSE

- a. The Office of Planning shall review, evaluate and make recommendations for the prioritization of all CIP public infrastructure and facility proposals submitted by subordinate District agencies, using the District Elements of the Comprehensive Plan and other city-wide planning objectives as the basis for these recommendations.

III. FUNCTIONS

The Office of Planning shall:

- a. Develop up-front criteria for weighing all CIP proposals;
- b. Assist in the preparation of the annual CIP budget instructions;
- c. Receive all CIP proposals from the Office of Budget and Planning by the 31st day of December each year;
- d. Inform agencies of potential zoning and development issues based on information provided with the CIP proposals;
- e. Review and recommend the prioritization of the CIP proposals using criteria developed under "a" above; and
- f. Serve as Technical Advisor to the City Administrator, the Mayor's Chief of Staff, the Chief Financial Officer, the Deputy Mayors, and other decision-makers by presenting recommendations for a prioritized list of CIP proposals prior to final decision-making and preparation of the FY Capital Improvement Plan.

IV. ORGANIZATION

- a. The Director of the Office of Planning, or a designee, shall serve as Technical Advisor to subordinate agencies during the annual FY budget development process.
- b. As a Technical Advisor to the CIP budgeting process, the Office of Planning shall provide an independent evaluation of all CIP proposals to the Mayor, the City Administrator, the Chief Financial Officer, and Deputy Mayors.

V. EFFECTIVE DATE

This Order shall become effective immediately.


ANTHONY A. WILLIAMS
MAYOR

ATTEST: 
SHERRY HOBBS NEWMAN
SECRETARY OF THE DISTRICT OF COLUMBIA

GOVERNMENT OF THE DISTRICT OF COLUMBIA

ADMINISTRATIVE ISSUANCE SYSTEM

Mayor's Order 2003-121
August 15, 2003

SUBJECT: Amendment of Mayor's Order 2002-1, dated January 2, 2002,
Establishment of the Mayor's Emergency Preparedness Council (EPC)

ORIGINATING AGENCY: Office of the Mayor

By virtue of the authority vested in me as the Mayor of the District of Columbia by section (422)(2) of the District of Columbia Home Rule Act, as amended, 87 Stat. 790, Pub. L. No. 93-198, D.C. Official Code § 1-204.22(2) (2001), and the District of Columbia Public Emergency Act of 1980, effective March 5, 1981, (D.C. Law 3-149; D.C. Official Code § 7-2304 *et seq.*), it is hereby **ORDERED** that:

1. Establishment: The District of Columbia Legislative and Regulatory Revisions Subcommittee to the Mayor's Emergency Preparedness Council (EPC) is established.
2. Purpose: The Subcommittee shall implement a strategy and process for addressing needs for legislative and regulatory revisions that evolve over time to improve the District's overall emergency management program.
3. Functions: The Subcommittee shall:
 - a. Formulate recommendations for emergency management and preparedness related issues to be addressed as amendments to existing legislation and/or regulatory revisions. The process shall include the drafting, consideration, and submission of legislation to improve the District's state of readiness to respond to any major emergency or disaster;
 - b. Participate in hearings and roundtable discussions scheduled by the Council of the District of Columbia's Committee on the Judiciary on proposed legislation and regulatory revisions; and
 - c. Review emergency/disaster incident legal protocol, and policy issues for recommendation for consideration by elected officials and their senior level response managers. Issues may include, but are not limited to the following:

Mutual Aid Agreements
Curfews
Intelligence Dissemination

J-3147-75

Curtailment of Suspension of City Services
Liability for Responder, Public, and Volunteer Safety
Evacuation
Mandatory Decontamination
Property Confiscation
Disease Containment Measures -Quarantine, Isolation,
Compulsory Medical Treatment

- b. Ensure the coordination with necessary departments and agencies of the Government of the District of Columbia, and other appropriate entities for the development, presentation and implementation of legislative and regulatory revisions.

4. Membership: The following officials of the Government of the District of Columbia or their designees shall serve as members of the Subcommittee:

- a. Regular Members:

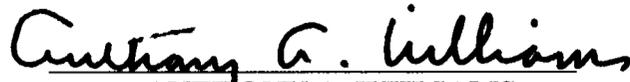
Mayor
City Administrator
Deputy Mayor for Public Safety and Justice
Deputy Mayor for Operations
Deputy Mayor for Children, Youth, Families and Elders
Chief of Staff, Executive Office of the Mayor
Chief Financial Officer
Director, Emergency Management Agency
Corporation Counsel
Chief, Metropolitan Police Department
Chief, Fire & Emergency Medical Services Department
Director, Department of Health
Director, Department of Human Services
Director, Department of Consumer & Regulatory Affairs
Chief Technology Officer
Director, Office of Contracts and Procurement
Director, Office of Communications
Chair, Committee on the Judiciary, Council of the District of
Columbia

- b. Ex-Officio Members:

Deputy Mayor for Economic Development
Commanding General, D.C. National Guard

5. Organization: The Deputy Mayor for Public Safety and Justice shall serve as the Chairperson of the Subcommittee. Staff support to the Subcommittee shall be provided in part by the Office of the Corporation Counsel. Other member departments and agencies will provide such staff support as is determined by the Subcommittee.

6. **EFFECTIVE DATE:** This Order shall become effective immediately.


ANTHONY A. WILLIAMS
MAYOR

ATTEST: 
SHERRYL HOBBS-NEWMAN
SECRETARY OF THE DISTRICT OF COLUMBIA

GOVERNMENT OF THE DISTRICT OF COLUMBIA

ADMINISTRATIVE ISSUANCE SYSTEM

Mayor's Order 2003-122
August 18, 2003

SUBJECT: Appointment of Chairperson and Members of the One Fund Executive Committee and Delegation of Authority to Accept Donations and Enter into Agreements Regarding the 49th D.C. One Fund Drive

ORIGINATING AGENCY: Office of the Mayor

By virtue of the authority vested in me as Mayor of the District of Columbia pursuant to subsections (2) and (6) of section 422 of the District of Columbia Home Rule Act, as amended, 87 Stat. 790, Pub. L. No. 93-198, D.C. Official Code § 1-204.22(2), (6)(2001), pursuant to section 115 of the District of Columbia Appropriations Act, 2003, Pub. L. No. 108-7 and Mayor's Order 88-194, dated August 23, 1998, it is hereby **ORDERED** that:

1. **LESLIE A. HOTALING**, Director, Department of Public Works, is appointed Chairperson of the One Fund Executive Committee, and is delegated the authority to approve the acceptance and use of gifts or donations for the operation and administration of the 49th D.C. Fund Drive, and to enter into any agreements governing the operations of the 49th D.C. One Fund Drive.
2. Pursuant to Mayor's Order 88-194, dated August 23, 1988, the One Fund Executive Committee for the 49th Annual D.C. Government Employees One Fund Drive shall be composed of the agency heads, or their designees, of the following: Office of Cable Television and Telecommunications; Office of the Chief Financial Officer; Office of the Chief Technology Officer; Office of Community Outreach; Department of Consumer and Regulatory Affairs; Department of Corrections; Department of Employment Services; Department of Fire and Emergency Medical Services; Department of Health; Department of Housing and Community Development; Department of Human Services; Metropolitan Police Department; Department of Motor Vehicles; Department of Parks and Recreation; Office of Personnel; Department of Public Works; and the Office of the Secretary of the District of Columbia.
3. **EFFECTIVE DATE:** This Order shall become effective immediately.


ANTHONY A. WILLIAMS
MAYOR

ATTEST:


SHERYL HOBBS NEWMAN
SECRETARY OF THE DISTRICT OF COLUMBIA

I-3147-75

GOVERNMENT OF THE DISTRICT OF COLUMBIA

ADMINISTRATIVE ISSUANCE SYSTEM

Mayor's Order 2003-123
August 19, 2003

SUBJECT: Designation of Special Event Area (Amended)
Royal Thai Embassy

ORIGINATING AGENCY: Office of the Mayor

By virtue of the authority vested in me as Mayor of the District of Columbia by section 422(11) of the District of Columbia Home Rule Act, as amended, 87 Stat. 790, Pub. L. No. 93-198, D.C. Official Code § 1-204.22(11), and pursuant to 19 DCMR § 1301.8 (June 2001), it is hereby ORDERED that:

Mayor's Order 2003-118, dated August 13, 2003, is amended as follows:

1. Commencing Saturday, August 23, 2003, at 4:00 a.m. and continuing through Sunday, August 24, 2003 at 11:59 p.m., the streets known as "E" Street and Pennsylvania Avenue, N.W., between 13th and 14th, adjacent to Freedom Plaza, are hereby designated as a special event area to be used as a vending marketplace and cultural festival site.
2. The Royal Thai Embassy is authorized to operate said cultural event and vending marketplace in the designated special event area at the times specified.
3. **EFFECTIVE DATE:** This Order shall become effective immediately.


ANTHONY A. WILLIAMS
MAYOR

ATTEST: 
SHERRYL HOBBS NEWMAN
SECRETARY OF THE DISTRICT OF COLUMBIA

GOVERNMENT OF THE DISTRICT OF COLUMBIA

ADMINISTRATIVE ISSUANCE SYSTEM

Mayor's Order 2003-124
August 21, 2003

SUBJECT: Establishment — Budget Review Committee

ORIGINATING AGENCY: Executive Office of the Mayor

By virtue of the authority vested in me as Mayor of the District of Columbia by section 422(11) of the District of Columbia Home Rule Act of 1973, as amended, approved December 24, 1973, 87 Stat. 790, Pub. L. No. 93-198, D.C. Official Code § 1-204.22(1 1) (2001), and 87 Stat. 801, D.C. Official Code § 1-204.48 (2001), respectively, it is hereby **ORDERED** that:

I. ESTABLISHMENT

There is hereby established the Budget Review Committee, hereinafter referred to as the "BRC" or the "Committee."

II. PURPOSE

The BRC shall undertake a review and development of the District of Columbia government's annual budget for each Fiscal Year ("FY") with a view to assisting the Mayor in the development of a sound and viable budget for submittal to the Council of the District of Columbia and to the United States Congress.

III. DUTIES AND FUNCTIONS

- A. Review initial baseline expenditure and revenue budgets prepared by the Office of the Chief Financial Officer (the "CFO");
- B. Review and evaluate agency enhancement requests and other baseline adjustments prepared by the agencies;
- C. Review appeals of denied enhancements or denied baseline adjustments as submitted by individual agencies and prepare recommendations concerning resolution;
- D. Develop a proposed balanced budget and recommend policy options that reflect the annual and multi-year priorities of the Mayor;
- E. Ensure that agencies incorporate the Mayor's budgetary decisions; and
- F. Assist in public presentations of the budget.

IV. COMPOSITION

The BRC shall be composed of the City Administrator, the Chief of Staff of the EOM, the Deputy Mayors, the CFO, the Deputy Chief of Staff for Policy and Legislative Affairs, the Senior Advisor for Budget and Finance, the Deputy CFO for Budget and Finance, the Deputy CFO for Research and Analysis, or their respective delegates. Respective staffs of the BRC members shall attend meetings upon request, and the chief financial officers for the various agency clusters shall provide assistance to the Deputy Mayors with regard to the review of specified agency budgets. The City Administrator and the Chief of Staff shall serve as Co-Chairs of the BRC, responsible for convening and conducting meetings of the Committee so as to effectuate the objectives of this Order. The CFO or his or her designee shall be the Secretary of the BRC, responsible for tracking and recording the results of the Committee's deliberations.

V. TERMS

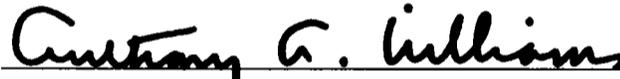
Each member of the BRC shall serve on the BRC for so long as he or she holds the position described above in Section IV.

VI. FREQUENCY OF MEETINGS

The BRC shall meet on the call of one or both of the Co-Chairs. The Co-Chairs shall convene meetings when and as necessary to effectuate the timely submission of a budget to the Council of the District of Columbia and to the President in accordance with statutorily defined dates.

VII. EFFECTIVE DATE

This Order shall become effective immediately.


ANTHONY A. WILLIAMS
MAYOR

ATTEST:


SHERRY HOBBS NEWMAN
SECRETARY OF THE DISTRICT OF COLUMBIA