

GOVERNMENT OF THE DISTRICT OF COLUMBIA

ADMINISTRATIVE ISSUANCE SYSTEM

Mayor's Order 2004-106
June 29, 2004

SUBJECT: Designation of Freedom of Information Act (FOIA)
Officer in Each Subordinate Agency, Attendance at
FOIA Committee Training, Listing of Subordinate Agency FOIA
Officers on Agency Website and Agency Assistance with FOIA Requests

ORIGINATING AGENCY: Office of the Mayor

By virtue of the authority vested in me as Mayor of the District of Columbia by section 422 (11) of the District of Columbia Home Rule Act of 1973, as amended, 87 Stat. 790, Pub. L. No. 93-198, D.C. Official Code § 1-204.22(11) (2001), and pursuant to the "Freedom of Information Act of 1976," effective March 25, 1977, D.C. Law 1-96; D.C. Official Code § 2-531 *et seq.* (2001), it is hereby **ORDERED** that:

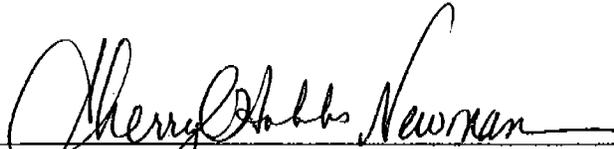
1. Each subordinate agency shall designate a Freedom of Information Act (FOIA) Officer who will be responsible for the agency's coordination of responses to FOIA requests.
2. Each subordinate agency shall, within 30 days of the effective date of this Order, submit the name, title, address, email address, contact telephone number and fax number of its designated FOIA officer to the FOIA Officer in the Office of the Attorney General for the District of Columbia. The Office of the Attorney General for the District of Columbia will compile a listing of FOIA Officers, which will be made available to all agencies.
3. Each subordinate agency shall, with the assistance of the Office of the Chief Technology Officer, and within 30 days of the effective date of this Order, post the name, title, address, contact telephone number and fax number of its designated FOIA Officer on its homepage on the District of Columbia government homepage.
4. The Chief Technology Officer of the Government of the District of Columbia will create a link on the District of Columbia government homepage to the listing of subordinate agency FOIA Officers compiled in accordance with section 2 of this Order by the FOIA Officer in the Office of the Attorney General for the District of Columbia.
5. Any subordinate agency employee who has a responsibility to create, maintain or retain agency records shall assist the agency FOIA Officer, upon request, in order to respond to a FOIA request for such records.

6. All FOIA Officers designated in compliance with this Order are required to attend the meetings and training sessions, as scheduled, and conducted by the FOIA Committee established by Mayor's Order 2001-30," entitled: "Establishment - Freedom of Information Act (FOIA) Committee," dated February 27, 2001.
7. **EFFECTIVE DATE**: This Order shall become effective immediately.



ANTHONY A. WILLIAMS
MAYOR

ATTEST:



SHERRYL HOBBS NEWMAN
SECRETARY OF THE DISTRICT OF COLUMBIA

GOVERNMENT OF THE DISTRICT OF COLUMBIA

ADMINISTRATIVE ISSUANCE SYSTEM

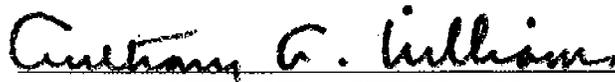
Mayor's Order 2004-107
July 2, 2004

SUBJECT: Delegation of Authority to Execute Leases and Associated Documents
with Respect to Certain Real Estate

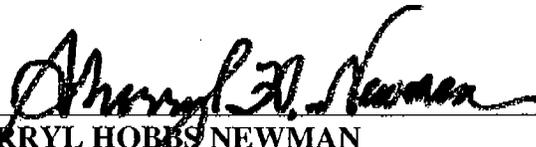
ORIGINATING AGENCY: Office of the Mayor

By virtue of the authority vested in me as Mayor of the District of Columbia by section 422 (6) and (11) of the District of Columbia Home Rule Act of 1973, as amended, 87 Stat. 790, Pub. L. No. 93-198, D.C. Official Code § 1-204.22 (6) and (11) (2001), and Chapter 611, section 1(c) of An Act to grant additional powers to the Commissioners of the District of Columbia, and for other purposes, as amended, 58 Stat. 819, D.C. Official Code § 1-301.01(c) (2001), it is hereby **ORDERED** that:

1. **DELEGATION OF AUTHORITY:** The Mayor hereby delegates to the Deputy Mayor for Planning and Economic Development his authority to execute any lease for a term less than twenty (20) years and all associated documents, on behalf of the District of Columbia with respect to the former Washington Convention Center site, consisting of the land and improvements bounded by 9th, H and 11th Streets and New York Avenue, N.W., and more particularly described for purposes of assessment and taxation as Lot 848 in Square 374, less and except that portion identified as U.S. Reservation 174.
2. **EFFECTIVE DATE:** This Order shall be effective *nunc pro tunc* to July 1, 2004.



ANTHONY A. WILLIAMS
MAYOR

ATTEST: 

SHERRYL HOBBS NEWMAN
SECRETARY OF THE DISTRICT OF COLUMBIA

GOVERNMENT OF THE DISTRICT OF COLUMBIA

ADMINISTRATIVE ISSUANCE SYSTEM

Mayor's Order 2004-108
July 6, 2004

SUBJECT: Reappointments and Appointments – District of Columbia Police Training and Standards Board

ORIGINATING AGENCY: Office of the Mayor

By virtue of the authority vested in me as Mayor of the District of Columbia by section 422(2) of the District of Columbia Home Rule Act, as amended, 87 Stat. 790, Pub. L. No. 93-198, D.C. Official Code § 1-204.22(2) (2001), and in accordance with section 204 of the Omnibus Police reform Amendment Act of 2000 (D.C. Law 13-160, effective October 4, 2000), it is hereby **ORDERED** that:

1. The following persons are reappointed as voting members of the District of Columbia Police Training and Standards Board (hereinafter referred to as "Board") for terms to end June 28, 2007:

CHIEF CHARLES H. RAMSEY, Chief of Police, Metropolitan Police Department;

NOLA M. JOYCE and GERALD G. NEILL, JR., representing the Metropolitan Police Department;

THE HONORABLE MICHAEL LEE RANKIN, representing the District of Columbia Superior Court;

JOHN B. CHILDERS, as the criminal justice educator representative;

KEENAN R. KELLER and RUBY G. MOY, as community representative; and

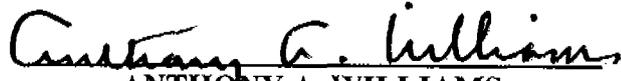
CLIFFORD T. KEENAN, representing the United State Attorney's Office;

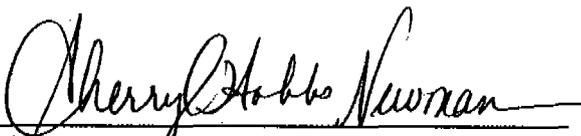
2. The following persons are appointed as voting members of the Board for terms to end June 28, 2007:

MICHAEL A. MASON, representing the Federal Bureau of Investigation, Washington, D.C. Field Office; and

ROSALYN CALBERT GROCE, representing the Office of the Attorney General.

3. **KEENAN R. KELLER** is appointed as the Interim Chairperson of the Board and shall serve in that capacity at the pleasure of the Mayor.
4. **EFFECTIVE DATE:** This Order shall become effective immediately.


ANTHONY A. WILLIAMS
MAYOR

ATTEST: 
SHERRYL HOBBS NEWMAN
SECRETARY OF THE DISTRICT OF COLUMBIA

GOVERNMENT OF THE DISTRICT OF COLUMBIA

ADMINISTRATIVE ISSUANCE SYSTEM

Mayor's Order 2004-109
July 6, 2004SUBJECT: Establishment - Mayor's Bioterrorism Preparedness and Response Program
Advisory Committee

ORIGINATING AGENCY: Office of the Mayor

By virtue of the authority vested in me as Mayor of the District of Columbia by section 422(2) of the District of Columbia Home Rule Act, as amended, 87 Stat. 790, D.C. Official Code § 1-204.22(2) (2001); by section 2 of the Department of Public Health Establishment Act of 1992, effective March 13, 1993 (D.C. Law 9-182; D.C. Official Code, § 7-151 et seq.), and by Reorganization Plan No. 4 of 1996, dated July 17, 1996, it is hereby **ORDERED** that:

I. ESTABLISHMENT

There is established in the Executive Branch of the Government of the District of Columbia a Mayor's Bioterrorism Preparedness and Response Program Advisory Committee (hereinafter referred to as "Committee").

II. PURPOSE

The purpose of the Committee shall be to provide advice and to ensure that the District of Columbia Bioterrorism Preparedness and Response Program Plan (hereinafter referred to as the "Plan"), as developed by the District of Columbia Department of Health, is implemented, updated, or revised in a timely and comprehensive manner and that appropriate coordination occurs between the District government, the Federal government and private organizations in the District.

III. FUNCTIONS

The functions of the Committee shall include:

- a. Advising the Mayor, the Director of the Department of Health, and the Executive Director of the Bioterrorism Preparedness and Response Program, on bioterrorism preparedness in the District.

- b. Assisting in the coordination among and between government and private sector organizations that have a role in the Plan.
- c. Identifying the needs of hospitals, outpatient programs, and emergency medical services, in prioritizing the needs and in developing an implementation plan that incorporates the interest of all stakeholders on bioterrorism preparedness and planning.
- d. Serving as the focal point for hospital bioterrorism preparedness and coordination.
- e. Making recommendations to the Mayor and the Director of the Department of Health, on bioterrorism preparedness in the District.
- f. Reviewing the needs assessment database to determine priorities to ensure that the health care system, in aggregate, can respond to the needs of the community in the event of a bioterrorism event.
- g. Using the priorities as defined to develop the proposed District-wide implementation for all aspects of bioterrorism preparation, with attention to system-wide infrastructure, the needs for technical assistance, the collaboration between and among public and private entities, the identification of providers with unique capabilities for the District and the Washington, D.C. metropolitan region, the roles for associations and regional agencies, and the attention to specific hospital preparedness issues.
- h. Signing-off on the final District and regional hospital preparedness plan for the District of Columbia and the National Capital region.
- i. Reviewing progress on the implementation of the plan on a quarterly basis, and determining where there are gaps, recommending new activities, actions, or tasks and to recommends revisions, or changes in resource allocation, policies, and responsibilities for implementation of the Plan.

IV. COMPOSITION

The Committee shall be comprised of not more than thirty-five (35) voting, individual members appointed by the Mayor, and shall include:

- a. Ten (10) representatives from the Department of Health (DOH), including:
 1. The Director of the Department of Health;
 2. The Chief Operating Officer, DOH;
 3. The Senior Deputy Director for Medical Affairs, DOH;
 4. The Senior Deputy Director for Public Health Assurance, DOH;
 5. The Administrator, Emergency Health and Medical Services Administration, DOH;
 6. The Chief, Bureau of Communicable Disease Control, DOH;
 7. The Chief, Bureau of Epidemiology and Health Risk Assessment, DOH;
 8. The Coordinator, Bioterrorism Preparedness and Response Program, DOH;
 9. The Chief, Public Health Laboratory, Office of Public Health Assurance, DOH; and
 10. The Program Manager, Pharmaceutical Control Division, DOH;.
- b. One (1) representative from the American Red Cross, National Capital Chapter;
- c. Two (2) representatives from the local professional health care associations or societies located in the District of Columbia;
- d. One (1) representative from the District of Columbia Hospital Association;
- e. One (1) representative from community health care centers located in the District of Columbia;

- f. Six (6) representatives from hospitals located in the District of Columbia, including veterans and military hospitals;
- g. One (1) representative from the Metropolitan Washington Council of Governments (COG);
- h. One (1) representative from the Federal Bureau of Investigation;
- i. One (1) representative from the Metropolitan Medical Response System (MMRS), Office of Emergency Preparedness;
- j. One (1) representative from the Metropolitan Police Department;
- k. One (1) representative from the Emergency Medical Services Division, Fire and Emergency Medical Services Department;
- l. One (1) representative from the Firefighting Division, Fire and Emergency Medical Services Department;
- m. The Director, Emergency Management Agency, or designee;
- n. The Deputy Mayor for Public Safety and Justice, or designee; and
- o. Six (6) representatives from the general public, or public safety, or other health care professionals, or providers located in the District of Columbia.

V. TERMS

The terms of the members of the Committee shall be as follows:

- a. The members of the Committee shall serve for two (2) year terms;
- b. An individual may be appointed as a member of the Committee to fill the unexpired term of a member who resigns, or vacates the position for which the member is initially appointed, or whenever a vacancy occurs, among the initially appointed members of the Committee;
- c. The government members appointed shall serve at the pleasure of the Mayor; and
- d. Members appointed to fill vacancies in unexpired terms shall be appointed only for the remainder of those terms.

VI. ORGANIZATION

- a. The Mayor shall appoint a Chairperson and a Vice Chairperson of the Committee from among the members of the Committee who shall serve in that capacity at the pleasure of the Mayor.
- b. The Committee may establish subcommittees as it determines for its efficient operation.
- c. The Chairperson shall appoint members of the Committee to serve as members of the subcommittees established, and shall designate the members to serve as chairpersons of the subcommittees.
- d. The Committee shall meet at least quarterly.
- e. The Chairperson may excuse members in writing from a scheduled meeting for emergency reasons.
- f. The Mayor shall remove any member who fails to attend three (3) consecutive meetings of the Committee without being excused from the meetings by the Chairperson.

VII. COMPENSATION

The members of the Committee shall serve without compensation. Except that expenses of the Committee as a whole and of individual members, when authorized in advance by the Administrator, Emergency Health and Medical Services Administration, Department of Health, and subject to the availability of funds, may be reimbursed.

VIII. ADMINISTRATION

The Emergency Health and Medical Services Administration, Department of Health, shall provide administrative and staff support to the Committee.

IX. SUNSET

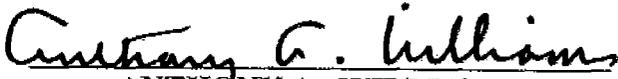
The Advisory Committee shall sunset on April 30, 2009.

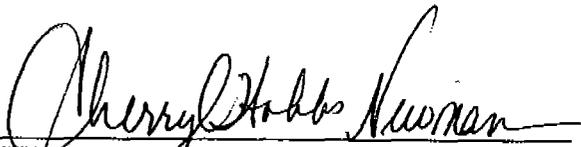
X. RECISSIONS

Mayor's Order 2002-77, dated April 15, 2002, as amended by Mayor's Order 2002-145, dated August 20, 2002; and Mayor's Order 2002-78, dated April 15, 2002, as amended by Mayor's Order 2002-147, dated August 20, 2002, are rescinded in their entirety.

XI. EFFECTIVE DATE

This order shall become effective immediately.


ANTHONY A. WILLIAMS
MAYOR

ATTEST: 
SHERRYL HOBBS NEWMAN
SECRETARY OF THE DISTRICT OF COLUMBIA

JUL 16 2004

GOVERNMENT OF THE DISTRICT OF COLUMBIA

ADMINISTRATIVE ISSUANCE SYSTEM

Mayor's Order 2004-110
July 6, 2004

SUBJECT: Appointments – Gas Station Advisory Board

ORIGINATING AGENCY: Office of the Mayor

By virtue of the authority vested in me as Mayor of the District of Columbia by section 422(2) of the District of Columbia Home Rule Act, as amended, 87 Stat. 790, Pub. L. No. 93-198, D.C. Official Code § 1-204.22(2) (2001), and in accordance with D.C. Official Code § 36-304.01(e) (1), it is hereby **ORDERED** that:

1. The following persons are appointed as members of the Gas Station Advisory Board (hereinafter referred to as "Board") for terms to end October 1, 2005:

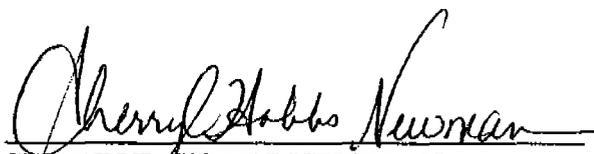
LUCY C. DRAYTON, representing service station dealers;

MICHAEL O. PATTERSON and JOHN R. JOHNSON, representing the consumer; and

RALPH O. MCMILLAN, representing the Mayor of the District of Columbia.

2. **RALPH O. MCMILLAN** is appointed Chairperson of the Board and shall serve in that capacity at the pleasure of the Mayor.
3. **EFFECTIVE DATE:** This Order shall become effective immediately.


ANTHONY A. WILLIAMS
MAYOR

ATTEST: 
SHERRYL HOBBS NEWMAN
SECRETARY OF THE DISTRICT OF COLUMBIA

JUL 16 2004

GOVERNMENT OF THE DISTRICT OF COLUMBIA

ADMINISTRATIVE ISSUANCE SYSTEM

Mayor's Order 2004-111
July 6, 2004

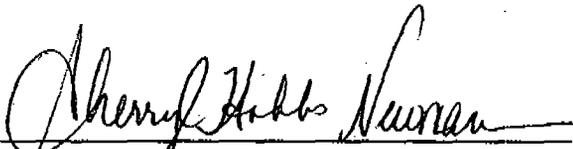
SUBJECT: Appointment – Child Support Guideline Commission

ORIGINATING AGENCY: Office of the Mayor

By virtue of the authority vested in me as Mayor of the District of Columbia by section 422(2) of the District of Columbia Home Rule Act, as amended, 87 Stat. 790, Pub. L. No. 93-198, D.C. Official Code § 1-204.22(2)(2001), and pursuant to section 2902 of the Fiscal Year 2003 Budget Support Act of 2002, effective October 1, 2002 (D.C. Law 14-190; D.C. Official Code § 16-916.02) as amended, it is hereby **ORDERED** that:

1. **BENIDIA A. RICE** is appointed as a member of the Child Support Guideline Commission (hereinafter referred to as "Commission") to complete the unexpired term of Marceline A. Alexander, which ends December 30, 2006.
2. **BENIDIA A. RICE** is appointed Chairperson of the Commission and shall serve in that capacity at the pleasure of the Mayor.
3. **EFFECTIVE DATE:** This Order shall be effective August 1, 2004.


ANTHONY A. WILLIAMS
MAYOR

ATTEST: 
SHERRYL HOBBS NEWMAN
SECRETARY OF THE DISTRICT OF COLUMBIA

JUL 16 2004

GOVERNMENT OF THE DISTRICT OF COLUMBIA

ADMINISTRATIVE ISSUANCE SYSTEM

Mayor's Order 2004-112
July 6, 2004

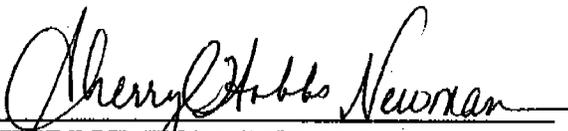
SUBJECT: Reappointment – National Conference of Commissioners on Uniform State Laws

ORIGINATING AGENCY: Office of the Mayor

By virtue of the authority vested in me as Mayor of the District of Columbia by section 422(2) of the District of Columbia Home Rule Act, as amended, 87 Stat. 790, Pub. L. No. 93-198, D.C. Official Code § 1-204.22(2) (2001), and in accordance with the bylaws of the National Conference of Commissioners on Uniform State Laws, it is hereby **ORDERED** that:

1. **JOHN J. MCAVOY** is reappointed as a member of the National Conference of Commissioners on Uniform State Laws for a term to end July 1, 2007.
2. **EFFECTIVE DATE:** This order shall become effective immediately.


ANTHONY A. WILLIAMS
MAYOR

ATTEST: 
SHERRYL HOBBS NEWMAN
SECRETARY OF THE DISTRICT OF COLUMBIA

JUL 16 2004

GOVERNMENT OF THE DISTRICT OF COLUMBIA

ADMINISTRATIVE ISSUANCE SYSTEM

Mayor's Order 2004-113
July 6, 2004

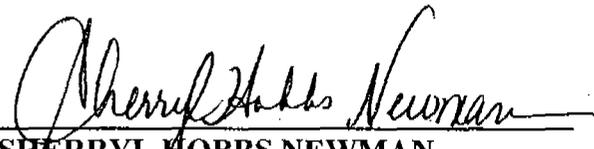
SUBJECT: Appointments – District of Columbia Corrections Information Council

ORIGINATING AGENCY: Office of the Mayor

By virtue of the authority vested in me as Mayor of the District of Columbia by section 422(2) of the District of Columbia Home Rule Act, as amended, 87 Stat. 790, Pub. L. No. 93-198, D.C. Official Code § 1-204.22(2) (2001), and in accordance with D.C. Official Code § 24-101(h), it is hereby **ORDERED** that:

1. **RONALD E. HAMPTON** is appointed as a member of the District of Columbia Corrections Information Council (hereinafter "Council") for a term to end June 28, 2006.
2. **LINDA JO SMITH** is appointed as a member of the Council for a term to end June 28, 2005.
3. **RONALD E. HAMPTON** is appointed Chairperson of the Council and shall serve in that capacity at the pleasure of the Mayor.
4. **EFFECTIVE DATE:** This Order shall become effective immediately.


 ANTHONY A. WILLIAMS
 MAYOR

ATTEST: 
 SHERRYL HOBBS NEWMAN
 SECRETARY OF THE DISTRICT OF COLUMBIA

GOVERNMENT OF THE DISTRICT OF COLUMBIA

ADMINISTRATIVE ISSUANCE SYSTEM

Mayor's Order 2004-114
July 6, 2004

SUBJECT: Appointment – District of Columbia Water and Sewer Authority Board of Directors

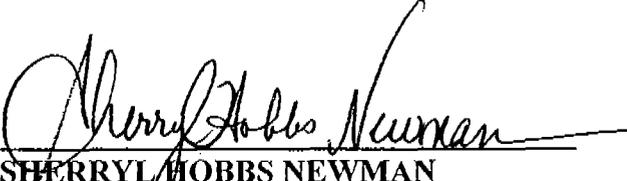
ORIGINATING AGENCY: Office of the Mayor

By virtue of the authority vested in me as Mayor of the District of Columbia by section 422(2) of the District of Columbia Home Rule Act, as amended, 87 Stat. 790, Pub. L. No. 93-198, D.C. Official Code § 1-204.22(2) (2001), and pursuant to section 204 of the Water and Sewer Authority Establishment and Department of Public Works Reorganization Act of 1996, effective April 18, 1996 (D.C. Law 11-111; D.C. Official Code § 34-2202.04), it is hereby **ORDERED** that:

1. **ROBERT A. STALZER** is appointed as the alternate member for Board member Anthony H. Griffin of Fairfax County, Virginia on the District of Columbia Water and Sewer Authority Board of Directors completing the unexpired term of John Wesley White, which will end September 12, 2006 or until a successor is appointed.
2. **EFFECTIVE DATE:** This Order shall become effective immediately.


ANTHONY A. WILLIAMS
MAYOR

ATTEST:


SHERRYL HOBBS NEWMAN
SECRETARY OF THE DISTRICT OF COLUMBIA